

7-19-1976

Administrative Notes, July 19th, 1976

University of Texas at Tyler

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TEXAS EASTERN UNIVERSITY

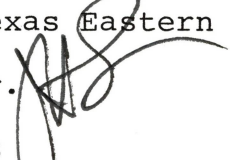
100 EAST BERTA

• TYLER, TEXAS 75701

• 214/595-0711

OFFICE OF THE PRESIDENT

July 19, 1976

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Board of Regents Meeting, August 4, 1976

You are reminded of the Board of Regents meeting scheduled for August 4, 1976 in the Board of Regents Room on the permanent campus. Information relative to this board meeting will be mailed July 27, 1976. Committee meetings are scheduled to begin at 2:00 p.m. with the board meeting to begin at 3:00 p.m. As you are aware, an important item on the agenda for this meeting is the consideration of bids for health and physical education facilities.

In regard to the matter of opening bids on this project, I wish to call to your attention the fact that bids will be opened at 2:00 p.m. on August 4, 1976 in order to give the Campus and Building Committee an opportunity to give some thought to the bids prior to the 3:00 p.m. board meeting. Of course, it is hoped that all board members can be present at the 2:00 p.m. bid opening.

II. Occupancy of Phase I Facilities

The schedule for occupancy of Phase I facilities which was discussed with you during the February 18, 1976 board meeting is being met within very acceptable limits and certainly all TEU personnel are very happy about the very fine facilities provided by the Board of Regents. The following is a list of offices that have occupied Phase I facilities along with the date of occupancy:

| | |
|-------------------------|---------------|
| Business Office | June 23, 1976 |
| Purchasing Office | June 23, 1976 |
| Personnel Office | June 23, 1976 |
| Library (partial) | July 6, 1976 |
| Student Life | July 8, 1976 |
| Bookstore | July 9, 1976 |
| Admissions & Records | July 12, 1976 |
| Office of the President | July 15, 1976 |

| | |
|--|---------------|
| Office of the Vice President for Academic Affairs | July 15, 1976 |
| Office of the Vice President for Fiscal Affairs | July 15, 1976 |
| Public Information Office | July 15, 1976 |
| Physical Plant | July 16, 1976 |

Although there are numerous items throughout the facilities that still need attention and/or correction, the facilities are generally very functional and are providing more adequate space for institutional operations. As I feel that all board members are aware, the numerous items that need attention and/or correction have been enumerated on punch lists and the contractor is required to take appropriate action pursuant to these matters. In fact, again as I feel you are all aware, the contractor is responsible to the university for at least a one-year period.

III. New Address and Telephone Number

As a result of recent action by the Tyler City Council through which University Boulevard was established as the street name for State Highway Spur 248, the permanent address for Texas Eastern University is 3900 University Boulevard, Tyler, Texas 75701. Also, our move to the permanent campus necessitated a telephone number change for the university: our new telephone number is 214 566-1471.

In addition to the above information about the official designation of University Boulevard, I also wish to report that the Tyler City Council took action changing the name of Calloway Drive to Patriot Avenue and reestablished the name of Old Omen Road from Texas Eastern Avenue. Although the city council had taken action on all three streets at a meeting on April 20, 1976, it was necessary to establish the names of University Boulevard and Patriot Avenue by ordinance which was accomplished on July 2, 1976. At this same meeting, the council also chose to rescind its action of April 20, 1976 changing the name of Old Omen Road to Texas Eastern Avenue.

IV. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending July 16, 1976.

JHS:rc

Attachment

CONSTRUCTION PROGRESS REPORT

Week Ending: July 16, 1976

General: Progress on all work activities is good.

University Center: This facility is substantially complete and the Contractor is correcting items noted on the substantial completion punch-list.


Administration: The substantial completion punch-list discrepancies are being worked by the Contractor at this time.

Science/Math: The Contractor is also working discrepancies found in this building during the substantial completion inspection. Minor system adjustments are being made and paint touch-up is being done.

Power Plant: The Contractor is nearing completion with corrections of items noted on the substantial completion punch-list.

Physical Plant: This building is substantially complete. Correction of items shown on the substantial completion punch-list is near complete. The balance of shelving in the stockroom has been installed.

Site Work: Site work has been slowed by inclement weather. Reseeding, mowing, and raking are continuing.



L. J. Grubbs, P. E.
Director of Physical Plant
and Resident Engineer

LJG/dm

cc: ~~Dr.~~ James H. Stewart, Jr.
Mr. John Sawyer